



Government of Karnataka

Kodagu Institute of Medical Sciences, Madikeri.

Kodagu District, Karnataka



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6 January 2016

INVITATION FOR QUOTATIONS FOR INTERNAL AUDIT

Sub: Internal audit of our institution – regarding

We are a Society registered under the Societies Registration Act 1860. We are in the process of construction of a medical college campus, and currently the construction of the premises is almost complete, and we expect to commence batches starting with academic year 2016-17.

We are in requirement of the services of Chartered Accountants to conduct the internal audit of the financial transactions of our institution from commencement.

Broad scope of the work would contain:

1. Reviewing the soundness, adequacy and application of accounting and operating controls.
2. Assessment of the application and extent of compliance to established policies, plans and procedures.
3. Ascertaining the reliability of accounting and other financial data developed within the organization.
4. Ascertaining the extent to which the accounting of the assets of the organization is undertaken, and safeguarding the same.
5. Other nature of activities, as may be decided mutually.

The audit will have to be conducted on a half yearly basis, and the report shall be submitted within 15 days of the end of the quarter.

Kindly express your ability to conduct the internal audit of our institution as per the above terms and conditions within 25-January-2016, along with a probable estimate of your professional fees on a per annum basis.

Director and Dean

Kodagu Institute of Medical Sciences

Madikeri

Director and Dean

Kodagu Institute of Medical Science

Madikeri - 571201

Copy to,

1) Deputy Commissioner, Kodagu District, Madikeri – We request you to put this on your notice board.

2) District Health Officer, Kodagu District, Madikeri- We request you to put this on your notice board.